



JEFFERSON PARISH LOUISIANA

PURCHASING DEPARTMENT

STEVE J. THERIOT
PARISH PRESIDENT

Our Mission Is:
"Provide the services,
leadership, and vision to
improve the quality of life
in Jefferson Parish."

PATRICIA W. LASSALLE
PURCHASING DIRECTOR

April 27, 2010

ADDENDUM #1

RFP No.: RFP 207

RFP Receipt Date: 05/05/2010

For: Provide two year contract for maintenance service, repairs and emergency response for refrigerating, air conditioning, heating, air handling and ventilating equipment for the Jefferson Parish 911 Communication District (JPCD) at the following locations: 9-1-1 Center, 5698 Belle Terre Road, Marrero, LA and E.O.C., 1887 Ames Blvd., Marrero, LA.

CLARIFICATIONS TO RFP:

Page 9: Section 1.11 Please correct the Resolution number to 113646 not 103646.

Question 1: What was the amount of the existing contract?

Answer: MONTHLY MAINTENANCE, including all parts and labor associated with manufacturer's monthly maintenance requirements, as well as, minor service calls (i.e., temperature problems, leaks, etc.), at a monthly cost of \$450.00 (\$5,400.00 annually).

Question 1 part 2: Was it for one year or two years?

Answer: Current contract initial term was for two years, with an option to renew for two years. HOWEVER, there will be no option to extend the contract term for this new maintenance agreement as is stated in this RFP NO. 0207; "TERM OF CONTRACT." As such, the contract term is now established at two (2) years.

Question 2: Clarification is needed as to who is responsible for repair parts and labor under the contract. Is this a "one price covers all" contract?

Answer: No. Any work (parts and labor) performed ABOVE the Monthly Maintenance shall be provided for in Vendor's written proposal and submitted to the Communication District Director at time service and material is needed, prior to any material being ordered or work performed. Written approval and Purchase must be provided to Vendor prior to any action being taken with regard to initiating said work.

RFP RECEIPT DATE REMAINS: MAY 5, 2010 AT 4:00 P.M.

THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND MODIFIES THE ORIGINAL BIDDING DOCUMENTS AND SPECIFICATIONS. THE CONTENTS OF THIS ADDENDUM SHALL BE INCLUDED IN THE CONTRACT DOCUMENTS. CHANGES MADE BY THIS ADDENDUM SHALL TAKE PRECEDENCE OVER THE DOCUMENTS OF EARLIER DATE.

Sincerely,



Sidney Duffy, Buyer I
Jefferson Parish Purchasing Department

PLEASE SIGN AND RETURN THIS ADDENDUM IN ITS ENTIRETY WITH RFP PROPOSAL:

COMPANY NAME: _____

SIGNATURE: _____

DATE: _____